**SAJAL GUPTA Business Analyst**

**Email:** [**sajalgupta067@gmail.com**](mailto:sajalgupta067@gmail.com) **Mobile: +91 972 973 0007**

**Business Analyst** with experience in developing an idea to an IT Product.

I specialize in eliciting, analyzing, documenting business requirements and providing an effective solution to client.

# **SUMMARY**

* Requirement elicitation and analysis
* Handling meetings with Stakeholders
* Producing comprehensive documentation
* Experience in creating **Swimlane diagrams**
* Experience in drafting **Epics and User Stories**
* Experience in Project execution and management using JIRA reports like Burndown chart, Sprint Report, Velocity Chart, Release burndown
* Expertise with drafting **Wireframes** on paper and digitally
* Working with **Agile** process
* Facilitating UAT with Stakeholders
* Perform Market Analysis, Competitor Analysis, Prioritize Features, Suggestions to client
* Have a good knowledge of various Website development platforms (LAMP, MEAN), Mobile Application platforms (Android and iOS), which I utilize while discussing project requirements with clients.

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| **SKILLS** | **TOOLS** |
| **SDD/BRD** | Confluence, Google Doc/Excel |
| **WBS, Swimlane diagrams, DFD** | Draw.io |
| **Wireframes** | Moqups |
| **Project Management** | JIRA, Redmine |

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# **PROFESSIONAL EXPERIENCE**

**Master Software Solutions | Business Analyst**

Job Duration (March 2018 - Present)

**Project Experiences:**

**Project Title: Ansible Platform (SAAS)**

**Client: Ansible, Australia**

Ansible is one of the biggest services based IT companies, offering services to brands like Coca Cola, Kia Motors, Johnson & Johnson, Samsung.

**Description**: The concept of the client was to utilize their two of the products and combine them to create a SAAS platform. They were getting limited to product support with their customers and this was a solution to their problem. SAAS platform consisted huge potential of creating a paperless and management solution for a majority of companies.

**Envision Ecommerce | Business Development Executive**

Job Duration (Oct 2016 - Jan 2018)

**Roles and Responsibilities:**

# Identifying client needs, proposing solutions and furnishing clients with all required information about the organization, service offerings etc.

* Building strong business relationship with corporate clients and operating them with day to day interaction
* Addressing client concerns and terms effectively
* Business Development- International Markets (US, UK, Pan Pacific (Australia, New Zealand and Singapore).
* Presales (RFI / RFP/ Proposals), estimating and evaluating projects.
* Hands-on experience in selling technology solutions for Web (Open source and Microsoft) and Mobile (Android and iOS).

**Zapbuild Technologies | Business Development Executive**

Job Duration (June 2015 - Oct 2016)

**ToXsl Technologies | Business Development Intern**

Job Duration (Jan 2015 - June 2015)

# **ACHIEVEMENTS**

* Successfully performed UI and UX overhaul of many mobile app projects
* Enhanced dashboard reporting and its administration to help client focus on KPIs that matters the most.

# **EDUCATION**

* Master of Computer Applications from MM Institute of Computer Technology & Business Management (Maharishi Markandeshwar University) Mullana, Ambala in 2015.
* Bachelor of Computer Applications from D.A.V College Ambala City (Kurukshetra University) Kurukshetra in 2013.

# **SKILLS**

* Team Player
* Ability to retain composure, responding to situations calmly and effectively
* Ability to work flexibly and have a positive approach to adapt changes
* Quick Learner

# **HOBBIES & INTERESTS**

* Interacting with people & making new friends.
* Watching movies

# **PERSONAL INFORMATION**

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| Date of Birth | Feb 06, 1992 |
| Gender | Male |
| Marital Status | Unmarried |
| Nationality | Indian |
| Languages Known | English, Hindi, and Punjabi |
| Permanent Address | 132 Singhawala Road, Near Vishnu Vihar, Singanwala, Ambala City (134003), Haryana |

# **DECLARATION**

I hereby declare that all of the above information is true and correct to the best of my knowledge and belief.

**Sajal Gupta**